

REQUIREMENTS FOR ONLINE GRADUATION APPLICATION FORM

Documents needed:

1. **Soft copy of 2×2 inch photograph with white background**
2. **Soft copy of both SSC and HSC or A-level and O-level certificates**
3. Student will have to pay **Tk. 500** cash for 1 copy official transcript if s/he wishes to receive official transcript before convocation

To do:

1. Log in to www.iras.iub.edu.bd and select **Graduation & Services** from **Graduation** tab
2. Fill up the form properly
3. Upload photo and SSC & HSC or O-Level & A-Level certificates
4. After clicking the save button the graduation bill will be generated (pdf)
5. Go to **Services** tab for Provisional Certificate
6. Select and apply for PVC, a separate bill for PVC will be generated
7. Pay the bill in accordingly
8. Check the status of your graduation application in IRAS