Online Course Registration Guideline

1. The link for registration is **www.irasv1.iub.edu.bd/#/**

2. The pop-up blocker of your browser must be turned off

3. Enter your ID and Password

4. Click **"Get Admission"** then click **"Get Admission Bill"** to download/print out the bill

5. Click **"Get Waiver"** then click **"Get Waiver Bill"** to print out the bill

6. Go to the **Registration** Menu and select the **Registration Page**

7. Click on the button **Load Courses**

8. Courses will appear in the following grid. Your waived course/s will not appear in the course list

9. Select course/s by clicking on the left side radio button and select your desired course/s. The selected course(s) will appear with their respective sections, days, & time

10. Once the registration process is complete click on the button **Print Bill** to download registration bill

11. Please note that once you click the **Register** button you cannot change any more

12. After you complete the registration, you will have to pay the fees within the due date mentioned in the bill

13. **Installment Process (applicable for registration bill only):**

    i. Type Student ID

    ii. Click on the button **Load Billing Info**

    iii. The Existing billing information will be shown in the following grid

    iv. You need to select the correct bill by clicking on the left side radio button

    v. And then click on the button **Create Installment**

    vi. As a result a message will pop up "Installment has been created successfully" and the status of the cell **Installment Y/N** will be **Y**

    vii. And finally click on the button **Export Installment Bill** and you will get installment bills

NOTE: AT EACH STEP YOU WILL BE GUIDED BY RELEVANT POP UP MESSAGES, PLEASE FOLLOW THE CONVENTIONAL RULE TO MAKE YOUR REGISTRATION PROCESS SMOOTHER.