# Independent University, Bangladesh

Plot 16, Block B, Aftabuddin Ahmed Road, Bashundhara R/A, Dhaka 1212

Date: June 07, 2023

# CIRCULAR

We are happy to inform you that the Digital Car Parking System of IUB located at Basement will be launched soon. You are requested to apply to avail car parking facility through the 'Car parking Request Form' which is uploaded in the notice section of IUB website and submit the form to Facilities & Protocol Department for proper access/exit of car/bike. Self-driven students, female students, needs special assistance, EMBA/MBA students will be given priority. Please note that if someone does not fill in the request form, access/exit of the car/motorbike will be denied because of the automated system.

All concerned are requested to please cooperate in this regard.

_Rahman 7/6/23_

Deputy Director, Admin & Security

# Independent University, Bangladesh

Plot-16, Block-B, Aftabuddin Ahmed Road, Bashundhara, Dhaka -1212

## Vehicle Parking Requisition Form

**Student (Undergraduate / Graduate)** ☐     **Faculty** ☐     **Management** ☐

1) Student / Faculty /Management ID............... Full name ..........................................

2) Telephone No (If any) ................................... Mobile No.................................

3) Vehicle Reg. No. ..............................., Type of Vehicle .................................

4) Owner of the vehicle ..........................Mobile no.......................................

5) Relationship with the owner if applicant is not owner ....................................

6) Please enclose following documents:

a. Photocopy of Vehicle Registration Certificate

b. Photocopy of IUB ID
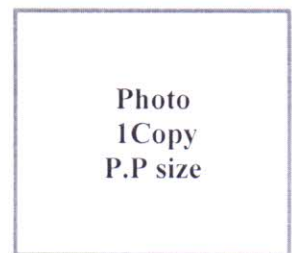
c. Photocopy of Driving License (If self-driven)

Applicants Signature with date ...............................................

Self-Driven ☐   Driver Driven ☐   (Driving license need to be attached)

**Payment method:** ☐ Bank, ☐ SSL, ☐ Money Receipt from Facilities Department.

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## Driver's Information for Access

1) Name of the Driver.................................................

2) NID..................................................................

3) Driving License No...............................................

4) Vehicle Reg. No .................................................

5) Owner of the vehicle ................................................ Mobile no ......................

6) Student / Faculty /Management ID ...............................

7) Mobile No. of Driver: ...........................................

Photo
1Copy
P.P size

*Thank You for your Cooperation*